



Thank you for your interest in applying for a position with the Gristmill River Restaurant and Bar. We would like to take this opportunity to introduce you to our restaurant. The Gristmill has been in business for over 30 years and continues to grow every year. It takes the hard work of every employee in the restaurant to make the most out of everyone's experience. There are a great deal of benefits that come with employment, however there are some requirements as well. These are outlined below:

## BENEFITS:

- ⊙ Good work environment
- ⊙ Excellent pay and no tip sharing for servers
- ⊙ Direct deposit available
- ⊙ Retirement plan available (401k)
- ⊙ Discounts at local merchants as well as the Gristmill
- ⊙ Flexible work schedule
- ⊙ Making lifelong relationships
- ⊙ Opportunity to work outdoors
- ⊙ Employee contests, awards and recognition
- ⊙ In house promotions and development opportunities

## REQUIREMENTS

- ⊙ APPEARANCE
  - \*No visible tattoos
  - \*Males no earrings / Females only one earring per ear (only studs)
  - \*No facial piercings
  - \*Neat and tidy uniform
- ⊙ SCHEDULING
  - \*Must be able to work weekends and holidays
  - \*Reliable transportation
  - \*Must be able to show up only a timely basis
- ⊙ ATTITUDE
  - \*Friendly and outgoing
  - \*Hard work ethic
  - \*Not afraid to work outside and sweat

Furthermore, my signature indicates that I have read and understand these policies/requirements for employment and this is not an offering of employment.

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Printed Name

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Signature



# Application for Employment

Position applied for: \_\_\_\_\_

Today's Date: \_\_\_\_\_

Your Name  
LAST FIRST MIDDLE INITIAL

Social Security No. \_\_\_\_\_

Phone No.: \_\_\_\_\_

Present Address  
STREET CITY STATE ZIP

Are you eligible for employment in the USA? Yes  No  Salary Requirements: \_\_\_\_\_ per \_\_\_\_\_  
 Do you (waitstaff & bartenders) have a current TABC card? Yes  No  Age if less than 18 yrs: \_\_\_\_\_  
 Do you have a current Comal Co. Health Card? Yes  No   
 Have you ever been employed by the Gristmill? Yes  No

In case of emergency, notify:

Name: \_\_\_\_\_ Phone No. \_\_\_\_\_  
 Address \_\_\_\_\_  
STREET CITY STATE ZIP

How were you referred to the Gristmill (if newspaper, which one?) ? \_\_\_\_\_

Please name friends that work for the Gristmill: \_\_\_\_\_

## AVAILABILITY TO WORK

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
AM 9:00-4:00 approx	_____	_____	_____	_____	_____	_____	_____
PM 3:00-12:00 approx	_____	_____	_____	_____	_____	_____	_____

Do you have transportation? Yes  No   
 Can you work Holidays? Yes  No   
 Can you work nights? Yes  No

## EDUCATION

Percentage of school you earn through working: 0-25% [ ] 25-50% [ ] 50-75% [ ] 75-100% [ ]

Circle years completed

High School		9 10 11 12	
College		1 2 3 4	
College		1 2 3 4	
Other Training			

## **ACTIVITIES**

List high school and college activities in which you are involved, leadership positions held, or honors received.

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To what community, social and professional organizations do you belong? Also list any offices held.

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What hobbies or recreational activities do you enjoy?

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What books, magazines, journals, etc, do you read frequently?

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## **PERSONAL & PROFESSIONAL GOALS**

The following questions are designed to provide insight into your goals and ambitions.

What are your personal goals for the next twelve months?

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What are your professional goals for the next twelve months?

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Why do you want to work in a restaurant?

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What reservations do you have about working in a restaurant?

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Why do you want to work at the Gristmill?

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## **EMPLOYMENT HISTORY**

**Starting with your present or last employer:**

Please list all firms with whom you have worked in the past

5 years. Include periods of unemployment, suspension from work, self employment and any jobs held while in school.

Use additional sheet if more space is necessary.

Name of Firm	Start Date	End Date
Address	Phone No. (including area code)	
Position Held	Beginning Salary	Ending Salary
Duties Included		
Immediate Supervisor's Name	Position	Reason for leaving

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## **REFERENCES**

List persons who have known you well for at least 3 years.

Name & Occupation	Years Known	(area code) Phone	City

In the space below please describe yourself in your own words. Consider the answer to such questions as: How do you perceive yourself? How do you think others perceive you? What's important to you? What motivates you?

Within the last ten years, have you been convicted of, pled guilty to, or received deferred adjudication for, any crime other than a minor traffic violation?

circle one : YES or NO

If yes, describe:

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\* You will not be denied employment solely because of a convictions record, unless the offense is related to the job for which you have applied.

I understand and agree that I may be required to take one or more:  physical examinations;  lie detector test(s) as a condition of hiring or continued employment. I agree to consent to take such test(s) at such time as designated by the Gristmill and to release the Gristmill, its directors, officers, agents or employees from any claim arising in connection with the use of such test(s).

Initial: \_\_\_\_\_

I have been advised that lie detector tests, as a condition of hiring or continued employment, are prohibited by law.

Initial: \_\_\_\_\_

I understand that one of the conditions for working at the Gristmill is that I must be able to work weekends and holidays. I also understand that should my availability to work weekends and holidays change, I may be terminated due to lack of work

Initial: \_\_\_\_\_

**I certify that all the information submitted by me on this application is true and complete, and I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected ; rejected and if I am employed, my employment may be terminated at any time.**

In consideration of my employment, I agree to conform to the Gristmill's rules and regulations, and I agree that my employment and compensation can be terminated, with or without cause, and with or without notice, at any time, at either my or the Gristmill's option. I also understand and agree that the terms and conditions of my employment may be changed, with or without cause and with or without notice at any time by the Gristmill.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_